



MINUTES OF THE 2022 NKBA ANNUAL GENERAL MEETING

Held Thursday 9 June 2022 via Zoom at 3.00pm

Present:

Suzie Rees, Rachael Kwok, Caitlin Adams, Nick Thompson, Milvia Hannah, Mike Arthur, Davinia Sutton, Mark Bruce, Nicola Manning, Alison Thirkettle-Tawharu, Mal Corboy, Alexis Stanaway, Annemarie Mains, Belle Bourne, Bernadette Du Plooy, Cassia Bennett – Burkhardt, Celia Visser, Colleen Holder, Elena Demkina, Trish Frankland, Janine Wittig, Jared Dinneen, Julie McCall Jenkins, Margaux Word Katherine Lightfoot, Laminex, Lysie Walsh-McDonnell, Maree Carr, Marianne Gailer, Melanie Williams, Natalie Du Bois, Nicola Ross, Pippa Candy, Rachel Louie, Rebecca Rix, Sandy Eagle, Shane George, Steph Kusel, Stu Martin, Toni Roberts, Tracy Murphy, Tyrone Iraia, Val Spendelow, Jacki Breuer, Adam.

Welcome/Opening

Nick welcomed members to the AGM and thanked Mike Arthur for hosting the Executive Board at the Fletcher Building in Auckland. It has been another busy year for the industry and the board spent time today focusing on the future activities and confirming details for the NKBA Conference and Awards.

Voting is now closed for the election of officers.

Apologies

Tanya Smart, Desiree Keown, Rebecca Hand, Melanie Sa'u, Simon Harkness

Minutes of the 2021 AGM

*It was resolved that the Minutes of the Annual General Meeting, held via Zoom in 2021, be adopted as a true and correct record - **Passed by Nick Thompson and seconded by Mark Bruce.***

Matters Arising

There were no matters arising from the minutes of the 2021 meeting.

Presentation of Portfolio Reports

PRESIDENT'S REPORT – Nick Thompson

The Board have been focused on upholding a professional Association for our members, working through the strategic plan, maintaining a strong focus on membership, increasing our marketing efforts, driving Education priorities, and ensuring a stable financial position.

FINANCIAL REPORT & INDEPENDENT REVIEW – Nick Thompson

Accounts are in surplus for the first time in three years. 2020 saw us with reduced sponsorship income and education, but we returned to a full programme in 2021. In 2022, we are investing in our CRM database and new web hosting platform, Gecco. Education is our main income stream.

*Financial review report moved as true and correct- **moved by Mal Corboy and seconded by Jared Dinneen.***

Motion to change accountants from SBA accounting to Simple Strategies. Simple Strategies will also undertake an Independent Review of the 2022 financials. - moved by Celia Visser and seconded by Alexis Stanaway.

Financials 2021

Year	2021	2020	2019	2018	2017	2016
Income	\$ 869,839	\$ 551,078	\$ 624,550	\$ 579,169	\$ 519,103	\$ 469,329
Expenses	\$ 776,192	\$ 579,143	\$ 653,185	\$ 570,839	\$ 501,641	\$ 560,716
Net Surplus	\$ 93,690	\$ (28,065)	\$ (28,635)	\$ 8,330	\$ 17,462	\$ (91,387)
Total Assets	\$ 256,570	\$ 173,979	\$ 201,151	\$ 222,026	\$ 225,551	\$ 240,792
Total Liabilities	\$ 94,100	\$ 105,199	\$ 104,306	\$ 97,791	\$ 109,645	\$ 143,910
Net Asset/Equity	\$ 162,470	\$ 68,780	\$ 96,845	\$ 124,235	\$ 115,906	\$ 96,882

SPONSORSHIP – Mal Corboy

Mel thanked our Sponsors, including our new Sponsors, Metrix, Hallmark, FIT, Parex, and Heirloom.



MEMBERSHIP – Davinia Sutton

We're excited to see growth in membership despite COVID challenges. Especially thrilled to see increase in student memberships – our future within our national body. Currently 590 total members, including 229 student members). 174 new student members and 29 other new members since 2021 AGM, with 3 applications in progress.

DNKBA tiering continues – 190 designers tiered so far. Tiering is helping to encourage designers to undertake further education and professional development. Designers are encouraged to apply for tiering with urgency.

It's great to have some normality back with Chapter meetings and events starting up again. We wish to acknowledge each Chapter Chair and your willingness and enduring persistence to achieve these Chapter meetings. This is such an important aspect of our memberships, to encourage growth, support, and a sense of community. Members are encouraged to attend regularly.

CHAPTER LIASION – Alison Thirkettle-Tawharu

Alison thanked all the Chapter Chairs and Committee members, for their hard work both those stepping down and those standing for the first time.

Great to see Chapter growth and activity in previously less active Chapters, particularly the Southern Chapter.

Attendance growing at monthly online Chapter Chair meetings which are an invaluable chance to network and connect.

EDUCATION – Milvia Hannah

Continues to be a busy year with block courses held in 3 main centres. 13 x Design 1 courses scheduled for 2022 (tutored by Mark Bruce), and 7 x Design 2 courses scheduled for 2022 (tutored by Ingrid Geldof).

17 students graduating in total this year, 10 of whom will be attending Conference.

MyBCITO is now live – students can complete their assignments using the platform and tutors can monitor their progress online.

MARKETING – Nick Thompson

Cherry Red has been on board with us for the past 5 years for Conference and Awards. Good social media following, and print coverage also is growing. Significant uptake in our monthly educational webinars – great that designers are sharing on social media. Partnership with KBQ who give us excellent coverage post-Awards.

AWARDS – Alison TT

80 entries this year. Thank you to this year's judges, Darren Jones, Davinia Sutton, Nicola Manning, Royston Wilson, and Janice Kumar-Ward. Introduced Heather Wood as a technical judge this year.

Will post and share a judging debrief video after Conference to use as a resource for next year's Awards.

CONFERENCE REPORT – Suzie Restieaux

Record numbers – over 250 Conference delegates and over 330 attendees for the Awards night.

The DNKBA Designer and Student Day on 30 June has received over 100 registrations. The afternoon will include the introduction of NKBA Drawing Standards, educational workshops on colour schemes and lighting/electrical plans, guest speaker Royston Wilson, and networking drinks.

On Friday we'll be based at Skyline and the programme includes keynote and celebrity speakers, NKBA 40th birthday party, lugging, and dinner/drinks.

On Saturday the popular Sponsors Pod sessions return, followed by an interactive experience at Te Atamira (Cultural Arts Hub), followed by the Excellence in Design Awards.

DESIGNERS OF NKBA – Nicola Manning

Exciting first year of DNKBA with the committee tiering 190 designers so far. We've been refining the process and working with individual designers who have many years of experience but may lack the formal education component. Aim is to be inclusive and embrace all designers, so please apply for tiering as soon as possible

and don't hesitate to contact DNKBA for questions. Designer listings on new website will only include tiered designers.

2022 Scholarship winners are Helen Bush, Mikaela Christensen, and Rae Saul. Thank you to our Sponsors BLUM, New Zealand Panels Group, and DNKBA.

Focus is now on the Designer & Student Day on 30 June and working on NKBA Drawing Standards (to be presented at Designer & Student and distributed to members post-Conference).

DNKBA have run a number of webinars for designers, including two webinars interviewing award winners from the 2021 Excellence in Design awards.

STRATEGIC PLANNING 2021/22 – Mike Arthur

Our strategic intent remains to lead and promote excellence in our industry.

The new incorporated societies act will require the NKBA to update our Constitution, which we are working on now with plans to update this year. The new act aims to make societies more robust, ensure good governance with constructive options to resolve disputes.

This year we've revised and updated our employment agreements for our employees and contracted tutors. We've agreed to bring annual BCITO contract negotiations forward to November each year to allow for better planning for the year ahead. We are developing a Bathroom qualification course to launch with BCITO and are still investigating the options for becoming a Private Training Enterprise in the future.

The Finance portfolio will be allocated to the incoming President, supported by our Vice President and the Strategy portfolio holder.

NKBA trademark protection is under review and progressing.

NKBA has invested in training and development with Institute of Director training for our VP, we're working on mapping team roles and responsibilities and are working with MBIE to ensure NKBA has a voice on NZ Building Code review panels.

We've endorsed a new requirement for Accreditation programme standards for members working with engineered stone, minimising the risk of silicosis.

Election of Officers – Suzie Restieaux

Continuing/Elected Members:

Immediate Past President – Nick Thompson

President – Mark Bruce

Vice-President – Davinia Sutton

Manufacturing/Supplier Representative – Mike Arthur

Education Representative – Milvia Hannah

DNKBA Representative – Nicola Manning (elected at the DNKBA AGM)

South of Auckland/Wellington Regional Representative – Belle Bourne (uncontested nomination)

Candidates for open positions:

Four candidates for Auckland/Northland Regional Representative: Mal Corboy, Alexis Stanaway, Simon Harkness, and Marianne Gailer.

Two candidates for South Island Representatives: Ingrid Geldof and Jacki Breuer

Newly Elected Members:

Auckland/Northland Regional Representative – Marianne Gailer

South Island Representative – Ingrid Geldof

General Business – Nick Thompson

No remits and no nominations for Fellows of NKBA the AGM this year.

Nick thanked the outgoing, current, and incoming Board members, and Head Office.

Meeting Closed: 3.33pm

A handwritten signature in dark ink, appearing to be 'Nick Thompson', with a large, stylized 'N' and 'T'.

Nick Thompson – NKBA President

A handwritten signature in dark ink, appearing to be 'Mark Bruce', with a large, stylized 'M' and 'B'.

Mark Bruce – NKBA Vice President

A handwritten signature in dark ink, appearing to be 'Suzie Restieaux', with a large, stylized 'S' and 'R'.

Suzie Restieaux – NKBA Executive Officer